



# MINUTES

**Of a Meeting of the Council of the City of Kenora  
Tuesday, October 17, 2017 – City Council Chambers  
12:00 p.m.**

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**With Mayor D. Canfield in the Chair, Councillor M. Goss, Councillor R. McMillan  
Councillor D. Reynard Councillor L. Roussin, Councillor S. Smith, Councillor C.  
Wasacase**

**Staff:** Karen Brown, CAO, Heather Kasprick, City Clerk, Jeff Hawley, Operations & Infrastructure Manager, Matt Boscarol, Community & Development Services Manager, Todd Skene, Fire & Emergency Services Manager, Adam Smith, Special Projects & Research Officer, Megan Dokuchie, Economic Development Officer, Melissa Shaw, Planning Assistant

## **Call to Order**

Mayor Canfield called the meeting to order and Councillor Reynard delivered a blessing.

A moment of silence was held following the blessing in honour of the late George Curtis, former Chief of the Kenora Police Service who recently passed away.

## **Public Information Notices as per By-law Number 144-2007**

### **Mayor Canfield then read the following notices:-**

As required under Notice By-law #144 -2007, Council hereby advises the public of its intention to adopt the following at today's meeting:-

- Adopt a new Tariff of Fees and Charges By-Law to add storage rental fees for the Kenora Recreation Centre
- Amend the 2017 Capital Budget to commit funds from the Roads Reserve in the amount of \$200,000 to the maintenance of 5 bridges
- Amend the 2017 Operating & Capital Budget to withdraw funds from the Storm Sewer Reserve in the amount of \$70,000 to offset the cost of this additional work
- Adopt Council's 2018 Meeting Calendar
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### **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Canfield then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance

Councillor McMillan declared an indirect pecuniary interest as it relates to resolution number 4 regarding expenditures to the Kenora Police Services Board as his spouse was a member of the Police Services Board and receives remuneration.

## **Confirmation of Minutes**

### **1. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-

- Regular Council – September 12, 2017
- Special Council – September 25, 2017

## **Deputations**

None

## **Additions to the Agenda**

None

## **Appointment to the Kenora Urban Trails Committee**

### **2. Moved by L. Roussin, Seconded by S. Smith & Carried:-**

That Council accepts the resignation of Logan Wright from the Kenora Urban Trails Committee effective immediately; and further

That Council hereby appoints Tanis McIntosh to the Kenora Urban Trails Committee for a term at the pleasure of Council.

## **Appointments to the Lake of the Woods Development Commission**

### **3. Moved by R. McMillan, Seconded by M. Goss & Carried:-**

That Council accepts the resignation of Richard Kroeker from the Lake of the Woods Development Commission effective immediately; and further

That Council hereby appoints Torin Bergagnini and Taras Manzie to the Lake of the Woods Development Commission for a term at the pleasure of Council.

## **August 2017 Financial Statements**

### **4. Moved by C. Wasacase, Seconded by S. Smith & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at August 31, 2017.

## **2017 Bridge Maintenance Unusual Spending Budget Amendment**

### **5. Moved by M. Goss, Seconded by S. Smith & Carried:-**

That Council hereby approves a re-allocation of \$200,000 to be funded through the Roads Reserves as opposed to Federal Gas Tax funds for the maintenance of five bridges; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2017 Capital Budget at its October 17, 2017 meeting to commit funds from the Roads Reserve in the amount of \$200,000 to the maintenance of 5 bridges; and further

That Council gives three readings to a by-law to amend the 2017 budget for this purpose.

### **2018 Council Meeting Calendar**

#### **6. Moved by D. Reynard, Seconded by S. Smith & Carried:-**

That Council hereby accepts the 2018 Council meeting calendar as presented.

### **CWWF 9<sup>th</sup> Street North Budget Amendment**

#### **7. Moved by L. Roussin, Seconded by S. Smith & Carried:-**

That Council hereby approves an additional allocation of \$70,000 to be funded through the Storm Sewer Reserve to extend the length of replacement of the 9<sup>th</sup> Street North Storm Sewer from 30 metres to 80 metres; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2017 Operating & Capital Budget at its October 17, 2017 meeting to withdraw funds from the Storm Sewer Reserve in the amount of \$70,000 to offset the cost of this additional work; and further

That Council gives three readings to a by-law to amend the 2017 budget for this purpose.

### **Dufresne Island Special Service Bylaw**

#### **8. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council approves under Section 326 of the Municipal Act, the creation of a bylaw to address the Special Service for the area commonly known as the North Side of Dufresne Island specifically, the creation of an access road and parking area; and further

That three readings be given to a bylaw for this purpose; and further

That the funds approved for use by Council on June 20, 2017 in the amount of \$100,000 from the Dufresne Island Reserve be applied to this project as described therein; and further

That the remaining \$325,000 project cost be initially funded through reserves, such that the construction of the Special Services can be completed in 2018, with the reserve funds being recouped by splitting evenly the \$325,000 cost amongst 28 lot owners benefitting from this project, to be recovered through lump sum or annual payments.

### **LAS Electric Truck Pilot Program**

#### **9. Moved by S. Smith, Seconded by D. Reynard & Carried:-**

Whereas municipalities purchase and maintain fleet vehicles in order to provide necessary services to their communities; and

Whereas emerging electric vehicle and hybrid technologies have the potential to significantly improve the environmental impact of municipal fleets by reducing their GHG emissions; and

Whereas municipal fleet managers make significant and costly decisions on the fleet vehicles they purchase and these vehicles may be part of municipal fleets for several years; and

Whereas more data and information is necessary to encourage municipal adoption of new green technologies and to help make decisions about the most appropriate applications; and

Whereas AMO is proposing to apply to the Municipal GHG Challenge Fund to procure electric trucks which will be loaned to participants in the pilot and members to test and measure usage;

Now therefore be it Resolved that the Council of the City of Kenora will participate in and support the AMO Electric Truck Pilot Project alongside other interested municipal governments, including by partnering with AMO in the application for grant funding from the Municipal GHG Challenge Fund.

### **Traffic Amendment – Rate of Speed – Hidden Trail Road**

#### **10. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council authorizes an amendment to the City of Kenora Traffic Regulation By-law Number 180-2015 to include changes to Schedule "T" – Rate of Speed - 25 kilometres Per Hour Zone for Hidden Trail Road, for the entire length; and further

That three readings be given to an amending by-law for this purpose.

### **Ontario Trillium Foundation Capital Stream Grant Application**

#### **11. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council hereby approves an application to the Ontario Trillium Foundation (OTF) under the Capital Investment Stream by the City of Kenora in partnership with the Rotary Club of Kenora for the Splash Park project; and further

That Council directs staff to apply for funding under the Capital Investment Stream for the Rotary Club of Kenora Splash Park.

**Discussion:** Council requested an update on the questions posed at Committee of the Whole. City staff has looked at the accessible project and the estimated costs are approximately \$300,000 of enhancements to allow for accessible access to the park.

### **Kenora Recreation Centre Concession**

#### **12. Moved by L. Roussin, Seconded by S. Smith & Carried:-**

That three readings be given to a bylaw authorizing a lease agreement between Adrianna Francis and the City of Kenora for the operation of the Kenora Recreation Centre Concession from October 1, 2017 to April 30, 2018.

### **Kenora Recreation Centre Storage Fees**

#### **13. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council hereby approves storage rental fees for the Kenora Recreation Centre be established at \$0.66 per square foot effective immediately; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a new Tariff of Fees and Charges By-Law Number at its October 17th, 2017 meeting to give effect to these rates; and further

That bylaw number 107-2017 be hereby repealed; and further

That the appropriate bylaw be passed for this purpose.

### **Set Fines for Zoning & Building**

#### **14. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council hereby approves the establishment of set fines for all provisions in the Zoning By-law and Building Code Act as outlined in the attached schedules; and further

That an application be made to the Regional Senior Justice, Ontario Court of Justice, Northwest Region, for an Order approving the set fines for the offences under:

- Zoning By-law 101-2015 which are attached as Schedule "A"
- The Building Code Act which are attached as Schedule "A" ;and further

That the City Clerk is authorized to make any changes that may be required by the Ministry of the Attorney General or the Regional Senior Justice to obtain such set fine order.

### **Kenora Fire 3<sup>rd</sup> Quarter Report**

#### **15. Moved by M. Goss, Seconded by S. Smith & Carried:-**

That Council hereby accepts the 2017 Third Quarter Summary Report from the Kenora Fire and Emergency Services Department for the period of July 1 to September 30, 2017.

### **MDB Insight Agreement for Local Services Analysis Project**

#### **16. Moved by D. Reynard, Seconded by S. Smith & Carried:-**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and MDB Insight for the Local Services Analysis project.

That the CAO be authorized to execute this agreement.

### **Energy Plan Agreements**

#### **17. Moved by L. Roussin, Seconded by S. Smith & Carried:-**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and the Province of Ontario for the developed of a Community Energy Plan for the City of Kenora; and further

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and VIP Energy Services Inc. to achieve project deliverables for the City of Kenora; and further

That the CAO be authorized to execute these agreements.

### **Northern Development & Mines Agreement – Investment Readiness**

#### **18. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and the Minister of Northern Development and Mines for the delivery of an Investment Readiness Assessment under the Northern Communities Investment Readiness program; and further

That the Mayor & Clerk be authorized to execute this agreement.

### **Traffic Regulation Amendment for Nash Street Changes**

#### **19. Moved by S. Smith, Seconded by L. Roussin & Carried:-**

That Council of the City of Kenora hereby accepts the amending of Schedules "B" and "O" to Traffic Regulation By-law Number 180-2015 to accommodate the renaming of Colonization Road to Nash Drive, as prepared by City administration.

### **Various Committee Minutes**

#### **20. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- June 28 – Kenora Public Library Board
- September 12 – Lake of the Woods Museum Board; and

That Council hereby receives the following Minutes from other various Committees:

- June 23 – Northwestern Health Unit Board of Health
- June 27 – District of Kenora Home for the Aged Board of Management
- July 13 – Kenora District Services Board
- August 15 – Planning Advisory Committee; and further

That these Minutes be circulated and ordered filed.

### **Water & Wastewater Monthly Summary – August 2017**

#### **21. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council of the City of Kenora hereby accepts the August 2017 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

## **Snow Plow Tender**

### **22. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That the hourly rates for 2 graders from Pioneer Construction, in the amount of \$160/hr and \$160/hr (HST extra) and 1 grader from Hugh Munro Construction, in the amount of \$175/hr (HST extra) on a "call as needed" basis only, be hereby accepted.

## **Wayfinding Signage Tender**

### **23. Moved by R. McMillan, Seconded by D. Reynard & Carried:-**

That the tender submitted by Sierra Construction in the amount of \$286,379 plus HST for the City of Kenora Wayfinding Program be accepted.

**Discussion:** Council questioned the project and the changes to the scope of work. We will deliver on the full deliverable signage but will reduce the kiosk signage to come into budget on the project. Council requested to see the conceptual drawings of the signage and Megan/Melissa will send to Council. The expectation is that the shortfall will be coming back to 2018 budget for a request.

## **Approval of By-laws**

### **24. Moved by S. Smith, Seconded by L. Roussin & Carried:-**

That the following By-laws be now read a First & Second Time, and approved in their present form and presented for Third & Final Reading:~

- #119 - 2017 - Confirmatory
- #120 - 2017 - 2017 Bridge Maintenance Unusual Spending Budget Amendment
- #121 - 2017 - CWWF 9th Street North Budget Amendment
- #122 - 2017 - Dufresne Island Special Service Bylaw
- #123 - 2017 - Traffic Amendment - Rate of Speed - Hidden Trail Road
- #124 - 2017 - Kenora Recreation Centre Concession Operation Agreement
- #125 - 2017 - Kenora Recreation Centre Storage Fees
- #126 - 2017 - MDB Insight Agreement for the Local Services Analysis project
- #127 - 2017 - VIP Energy Services Inc Agreement - Municipal Energy Plan
- #128 - 2017 - Northern Development and Mines Agreement-Investment Readiness Assess
- #129 - 2017 - Traffic Regulation Amendment for Nash Street Changes
- #130 - 2017 - Budget Amendment Crawford Road Lift Station Rehab
- #131 - 2017 - Ministry of Energy Funding Agreement

## **Notices of Motion**

None

## **Proclamations**

- Veteran's Week - November 5-11, 2017

## **Announcements**

### **The following was highlighted by Council:**

1. Councillor McMillan highlighted that this week is Library week and there are events at both branches. This weekend is also the Luncheon of Hope held by the

Dragontamers which will be held at Seven Generations this Saturday. November is 'Movember' and Councillor McMillan will once again be participating in this event.

- 2. Councillor Goss reminded everyone that this week is small business week and celebrating the small businesses in our community.
- 3. Councillor Reynard reminded everyone of the BIZ annual general meeting tomorrow at Boston Pizza.
- 4. Council discussed the ROMA delegations and outlined the Ministers they wish to make delegations to. Councillor Roussin feels there are two presentations that are needed in addition to the list. Payment in lieu of taxes is one and all exempt properties that have been exempted in the past should be updated. The other one is the Connecting Links and we should change our presentation and ensure it is to the right Minister.

**Adjourn to Closed Session**

**25. Moved by D. Reynard, Seconded by S. Smith & Carried:-**

That this meeting now be adjourned to a closed session at 12:55 p.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session to discuss items pertaining to the following:-

- i) **Educating & Training Members of Council (2 matters)**
- ii) **Personal Matter about an Identifiable Individual (1 matter)**

**Reconvene to Open Meeting**

Council reconvenes to open session at 2:51 p.m. with no reports from its closed session.

**Close of Meeting**

**26. Moved by D. Reynard, Seconded by S. Smith & Carried:-**

That this meeting be now declared closed at 2:51 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2017**

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**Mayor**

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**City Clerk**